

APPENDIX F

Square Footage Allocation Conversion Chart

Item	Conversion Factor
Shelving:	
Shelving, single-sided section, 3' wide	10.3 SF/section
Shelving, display or children's picture books	11.25 SF/section
Shelving, oversized (Q)	12.20 SF/section
Volumes per Linear Foot:	
Books, adult, fiction and nonfiction	8 volumes/Linear Foot
Books, reference	7 volumes/Linear Foot
Books, new and display	6 volumes/Linear Foot
Books, international languages	10 volumes/Linear Foot
Books, large print	8 volumes/Linear Foot
Books, oversized (Q)	7 volumes/Linear Foot
Books, paperback, on spinners inset into standard shelving	16 volumes/Linear Foot
Books, children's fiction and nonfiction	10 volumes/Linear Foot
Books, children's easy books	15 volumes/Linear Foot
Videos	7 volumes/Linear Foot
DVDs, compact discs in AV browse bins	20 volumes/Linear Foot
Audiobooks	8 volumes/Linear Foot
Children's Language learning audio material	14 volumes/Linear Foot
Magazines, current display	1 title/Linear Foot
Newspapers, current display	1 title/Linear Foot
Reader Seating:	
@ 4-place table, rectangular	25 SF/seat
@ 4-place table, round	22 SF/seat
@ 6-place table	25 SF/seat
@ 4-place toddler size table	22 SF/seat
@ lounge chair	35 SF/seat
@ lounge chair, 2-place	45 SF/seat
Meeting Room Seating	12.50 SF/seat
Storytelling floor seating	10 SF/seat
Equipment:	
Public access computer, sit-down, 1 seat	32 SF/workstation
Public access computer, sit-down, 2 seats	42 SF/workstation
Public access computer, stand-up	16 SF/workstation
Teacher/trainer computer workstation	45 SF/workstation
Printer, networked	12 SF/scanner
Scanner, networked	12 SF/scanner
Photocopier	40 SF/copier
Self check-out station	45 SF/station
Staff office system workstations, 8'x8'	80 SF/workstation
Staff shared workstations, 5'x6'	38 SF/workstation